



CARLISLE COMMUNITY SCHOOL

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**MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting
Monday, July 17, 2017, 6:00 p.m.
Carlisle Community School Board Room**

President James called to order the July regular school board meeting at 6:00 p.m.

Directors Present: Susan James, President
Jenny Foster, Vice President
Kyle Chambers
Art Hill
Rob Joiner

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Hill to approve the agenda with the correction of 414.6 instead of 414.4 under 7.C. Seconded by Foster. Motion carried unanimously.

Motion by Joiner to approve the minutes of the June 12 and June 19 meetings as presented. Seconded by Hill. Motion carried unanimously.

Visitors - None

Board Communication – The board received a letter from Matt Bentley from Federal Way, WA.

IASB Communication – None

Updates/Information

A. Iowa Assessments, Gr. 3-12

Dana Lillis gave a presentation on the Iowa Assessments taken in 2016-2017 which speaks to #3 of the District's guiding questions: How will we know they have learned it? Graphs showed not-proficient, proficient and advanced percentages for reading and math and comparisons to other districts. Mrs. Lillis noted the decrease in not-proficient status for 9th grade reading. This success can be attributed to the daily collaboration of the 9th grade ELA team and IEP students were taught in the regular classroom with the special education teacher co-teaching with the classroom teacher. This is a model to be replicated. There is an achievement gap with the IEP (special education students) and low SES (socio-economic students) sub-groups. The District has been working to put structures in place to be able to close the gap. The next steps are: 1) Have IEP goals align with grade level curriculum, 2) Increase collaboration between general education and special education, 3) Ensure all students have access and opportunity to learn at grade level, 4) increase co-teaching in all buildings, 5) Low SES professional development, 6) Focus on impact strategies and 7) Clarify learning targets and formative assessments. The board would like to review what the District proposed as next steps at last year's presentation to see how what results they provided.

B. Carlisle Staff Handbook 2017-18

Mr. Eighthmy reviewed the staff handbook which outlines District policies, procedures and expectations for the staff. The handbook encompasses all staff. A committee was formed with representatives from each building and District administration to create the handbook. District legal counsel has reviewed the handbook. Mr. Eighthmy went over the change in teacher resignation procedures in which a \$1,000 fee can be assessed for a late resignation (21 days after the contracts are issued or the last day of school – whichever is later). This procedure was discussed by the board and is also reflected in board policy which will be

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reviewed later in the meeting. Board policy does supersede the handbook. Any changes needed going forward will be addressed by the committee. The staff can make recommendations as well.

D. Student Handbook Updates for 2017-18

The student handbooks include updates on cell phone policies, non-discrimination policies, staff lists and any schedule changes at each building. The middle school handbook includes updates on student activities and fundraising, grading policies, building procedures/routines, ELT tracker and WIN time and passes out form.

C. High School Construction Update

The HVAC and lighting in the classrooms is on schedule. The band room and choir room is behind schedule because of the asbestos and replacing the insulation in the band room. A load bearing wall was removed in the old band room and now there are issues with the installation of the footings. Work is being done on the punch list for the high school parking lot. Also, there is maintenance being done on the football field which is still under warranty. The field is being used by non-district patrons without District knowledge. The District will be looking into how to address this issue.

Business/Action Items

A. Carlisle Staff Handbook

Motion by Foster to approve the Carlisle Staff Handbook as presented. Seconded by Joiner. Motion carried unanimously.

B. Student Handbooks, 2017-2018

Motion by Foster to approve the student handbooks for 2017-2018. Seconded by Hill. Motion carried unanimously.

C. First Reading of Board Policy Codes 400, 401.5, 403.1, 405.2, 405.5, 405.6, 405.7, 405.8, 406.1, 406.2, 406.3, 406.4, 406.5, 406.6, 407.2, 407.6, 408.1, 409.1, 409.2, 409.3, 409.4, 409.7, 409.11, 411.1, 411.6, 412.4, 414.1, 414.4, 414.6, 700, 706.1, 706.2

The changes in the policy codes are reflective of the changes in collective bargaining per HF 291 and the teacher's union contract. Policy code 407.2 was discussed at length and will be further discussed in a separate action item at the August board meeting. Policy codes 408.1, 409.3, 411.6, and 706.1 were not included in the presentation and will be added as a first reading in August as well.

Motion by Joiner to approve the first reading of board policy codes as listed above except for 407.2, 408.1, 409.3, 411.6 and 706.1. Seconded by Foster. Motion carried unanimously.

D. Appointment of Level I, Level I Alternate and Level II Investigators

Brandon Eighmy is the Level I investigator, Barb Niemeyer is the Level I Alternate investigator and the Carlisle Police Dept. is the Level II investigator.

Motion by Foster to approve the appointment of the current Level I, Level I Alternate and Level II Investigators. Seconded by Chambers. Motion carried unanimously

E. Appointment of Board Secretary/Treasurer for 2017-2018

Motion by Joiner to appoint Jean Flaws as board secretary/treasurer for 2017-2018. Seconded by Hill. Motion carried unanimously.

F. Approve Official Depositories Designation for 2017-2018, Resolution 0717-001

The resolution lists Great Western Bank, Peoples Bank, ISJIT, ISCAP and Bankers Trust as depositories for the District.

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Motion by Joiner to approve the official depositories for 2017-2018, resolution 0717-001. Seconded by Hill. Motion carried unanimously.

G. Approve the Official Publications Designation for 2017-2018

Motion by Foster to approve Carlisle Citizen as the official publications designation for 2017-2018. Seconded by Chambers. Motion carried unanimously.

H. Award Milk and Bread Bid for 2017-2018

Bids were received from Anderson Erickson for milk and Bimbo Bakeries for bread. There was no change in the bread prices from 2016-2017. The firm bids for milk are: ½ pint strawberry skim milk-0.2440, ½ pint chocolate skim milk-0.2440, ½ pint skim milk-0.2330, ½ pint 1% milk-0.2440, 12 oz. skim milk-0.78, 12 oz. strawberry skim milk-0.78, 12 oz. chocolate skim milk-0.78.

Motion by Foster to award the milk bid to Anderson Erickson and the bread bid to Bimbo Bakeries for 2017-2018. Seconded by Chambers. Motion carried unanimously.

I. Educational Service Agreement, DMACC

Motion by Foster to approve the Educational Service Agreement for DMACC. Seconded by Hill. Motion carried unanimously.

J. Approval for General Fund to cover Building Trades Fund Negative Balance FY 18

The closing on the sale of the 2016-2017 building trades house is July 27. The new lot for the 2017-2018 house was purchased the first part of July. There will not be enough profit from the sale to completely cover the lot purchase.

Motion by Hill to approve the general fund to cover the building trades fund negative balance for FY18. Seconded by Foster. Motion carried unanimously.

L. Resignations for 2017-2018

a. Dan Love

M. New Hires for 2017-2018

a. Michelle Robinson Mentor

Motion by Hill to approve the resignation of Dan Love and the new hire of Michelle Robinson as mentor for 2017-2018 as presented. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the bills in the amount of \$1,297,296.42. Seconded by Joiner. Motion carried unanimously.

Motion by Foster to approve the June, 2017 financial reports. Seconded by Joiner. Motion carried unanimously.

Mr. Amos's Report

*Mr. Amos received information from Matt Gillaspie, Piper Jaffray, regarding available funding for phase II of the high school construction project. One option would be a voted bond issue or another would be to bond against sales tax even though the sales tax sunset was not extended by the legislature. Without that extension the District could only bond for \$6.7 million which may not be enough to completely fund the project which would include relocating the industrial arts room, art room and maintenance building in order to build a new gym.

*The drainage issues on the elementary playground will be fixed after quotes are received. A committee will be put together in the fall to look at possible improvements to the playground.

*The temporary buildings at Hartford are in.

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*The central office will be getting new blinds. The landscaping in front of the office will be updated and one more parking space will be added east of the building.

*The girls' softball team will play at the state tournament July 18 at 7:00 p.m. The boys' baseball team played July 17 in sub-state tournament play.

*August 17 is the Welcome Back Breakfast provided by the Chamber from 7:45-8:15, followed by the Opening Session. Mr. Amos invited the board members.

11. **Future Meetings**

A. Regular Meeting, August 14, 2017, 6:00 p.m., Carlisle Community School Board Room,

12. **Adjournment**

Motion by Foster to adjourn the July 2017 school board meeting. Seconded by Hill. Motion carried unanimously.

Meeting adjourned at 9:05 p.m.

Susan James, Board President
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Attest: Jean Flaws, Board Secretary/Business Manager

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